



Small Claims Frequently Asked Questions

1. How do I do Small Claims?

Answer: We have samples of how to fill out small claims affidavits.

Other costs:

Certified mail \$10.00

Sheriff \$50.00

Private Process costs are comparable to Sheriff, however, the clerk's office does not contract with private process servers.

2. How do I do a Garnishment?

Answer: We have samples and forms available on this website and in our office.

Court costs are:

One time garnishment, \$60.70

Bank garnishment, \$60.70

Continuing wage garnishment (six months) \$100.70

3. How do I file a claim for exemption from garnishment based upon hardship, when I have been garnished?

Answer: We have the form in our office. Once filed, court hearing is scheduled two-to-ten days from the date of filing.

4. How long will it take to see a judge?

Answer: Small claims affidavits are set within 60 days; forcible entry and detainer actions are heard within seven to ten days from the date of filing.

5. Can you help me fill out the paper work?

Answer: No, we provide samples on how to fill out an affidavit, forcible entry and detainer actions and garnishments

6. How do I collect my Judgment?

Answer: There are several ways to collect your judgment, such as through garnishments or hearings on assets. However, the Court Clerk's office cannot advise you how to collect a civil judgment, nor do we collect civil judgments.

7. Can the Court Clerk give Legal Advice?

Answer: No

8. Where do I get a Process Server?

Answer: State wide process servers lists are provided in the Court Clerk's office.

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